



13618 Vaughn Street, San Fernando, CA 91340

**Credit / Debit Card Authorization**

In order to process your payment/deposit with a Credit/Debit Card, please submit the attached Credit / Debit Card authorization form PRIOR TO YOUR PICK UP.

Please note that failure to provide complete payment information in advance may delay your pick-up.

Please fax the completed form to: (818) 698-3201  
or call us with your payment information: (818) 982-7433

Name on the Card: \_\_\_\_\_

Production Company Name – or Name on INVOICE: \_\_\_\_\_

Type of Card:            Visa            ☐ MC            ☐ AmEx            ☐ Discover

Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Verification Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Estimate or Invoice Number: \_\_\_\_\_

Amount to be Charged: \_\_\_\_\_

I hereby authorize IDF Studio Scenery, Inc., to process the above Credit/Debit Card for full payment of Deposits and/or any/all Rental Fees on behalf of the Production Company and for the order(s)/production(s) noted above. I understand that these charges may also include any applicable Late Fees, Restocking Fees, Handling Fees and/or Loss/Damage Fees. Further, I understand and agree to the following:

- My Credit or Debit Card will be charged Rental and/or Deposit Fees prior to pick up or shipping of scenery.
- Confirmed orders canceled after they have been pulled are subject to a minimum Restocking Fee of 25% of rental fee total.
- Additional Weeks Rental and any Loss & Damage Fees will be charged to this Credit/Debit Card.
- For credit card payments, there will be a 3% convenience fee applied to all invoices.

Signed: \_\_\_\_\_ Date \_\_\_\_\_